

## Outcome of request and fees payable

### About this form

This form is used to confirm an outcome of BrightRock's Information Officer's decision on your Promotion of Access to Information Act (PAIA) request and the fees you need to pay (if applicable). Once received, please email this form together with your proof of payment (if a fee is applicable) to [informationofficer@brightrock.co.za](mailto:informationofficer@brightrock.co.za). Please use the reference number below on all future correspondence with us about this request.

### Details of the requestor

First name(s)

Surname

National identification number

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Nationality, if you've provided a passport number

Expiry date, if you've provided a passport number

D	D	M	M	Y	Y	Y	Y
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Our reference number

### Details of your request to access personal information

Date of your request

D	D	M	M	Y	Y	Y	Y
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You requested:

#### 1. Personal inspection of information from

##### BrightRock that is free of charge:

(This includes listening to recorded words, information which can be reproduced in sound, or information held on a computer or in an electronic or machine-readable form.) You need to make an appointment for the inspection of the information and to bring this form with you. If you then require any form of reproduction of the information, you will be liable for the fees prescribed.

☐

#### 2. Copies of personal information from BrightRock:

Printed information (including copies of any virtual images, transcriptions and information held on computer or in an electronic or machine-readable form)

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Written or printed transcription of virtual images (this includes photographs, slides, video recordings, computer-generated images, sketches, etc)

☐

Transcription of soundtrack (written or printed document)

☐

Copy of information on a flash drive (including virtual images and soundtracks)

☐

Copy of information on compact disc drive (including virtual images and soundtracks)

☐


**3. To be submitted:**Postal services to postal or street address ☐Courier services to street address ☐Email of information (including soundtracks, if possible) ☐Cloud share or file transfer ☐**4. Outcome of your request:**Approved ☐

Denied, for the following reasons:

  
  

**Fees you need to pay for your request:**

Details of the personal information requested

Information	Cost per A4-size page or part thereof/item	Number of pages or items	Total
Initial access fee	R50		
The fee for a copy of the PAIA manual – as contemplated in regulation 9 (2) (c) – for every photocopy of an A4-size page or part thereof	R1,10		
<b>The fees for reproduction (referred to in regulation 11(1)) are as follows:</b>			
For every photocopy of an A4-size page or part thereof	R2		
For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form	R2		
<b>For a copy in a computer-readable form:</b>			
Compact disc	R40		
For a transcription of visual images, for an A4-size page or part thereof	R40		
For a copy of visual images	R60		
For a transcription of an audio record, for an A4-size page or part thereof	R24		
For a copy of an audio record	R40		
Request fee a requestor needs to pay, other than a personal requestor	R60		
<b>Total fee</b>	<b>R</b>		

**Deposit you need to pay (if search exceeds six hours):**☐

Yes

☐

No

Hours of search		Deposit amount (calculated on one third of total amount per request)	R
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The amount must be paid into the following BrightRock bank account:

Name of bank	<input type="text"/>
Name of account-holder	<input type="text"/>
Account number	<input type="text"/>
Branch code	<input type="text"/>
Account type	<input type="checkbox"/> Cheque or current <input type="checkbox"/> Savings
Reference number	<input type="text"/>

Submit proof of payment to [informationofficer@brightrock.co.za](mailto:informationofficer@brightrock.co.za).

Signed at  on this  day of  20

**Signature of BrightRock Information officer**